Charities Caravan & Camping Club

Proposal Form

If you have an idea for something you would like to see from the club, or an improvement you want to suggest, please fill out this form and include your proposal, ideas for implementation and contact information so that we can follow up with you.

|  |  |
| --- | --- |
| Name (Proposer) |  |
| Membership No |  |
| Date |  |

*Describe your proposal here (use additional pages if required)*

# What makes a good proposal?

**Idea Overview**: A detailed explanation of the proposed idea, event, or initiative.

**Objectives**: What the proposal aims to achieve (e.g., enhance member experience, increase participation, or raise funds).

**Target Audience**: Who will benefit from this proposal (e.g., all members, families, youth, new members, etc.).

**Why is this idea important or beneficial to the club?** Reason’s for why the committee should consider it (e.g., improving the camping experience, addressing member needs, fostering community, etc.).

**Expected Outcomes**: What the club and members will gain from implementing the idea (e.g., new skills, better events, more membership).

**Required Resources**: What will be needed to execute the idea (e.g., camping equipment, volunteers, funding, permits, etc.).

**Budget Estimate**: An approximate cost or funding needed for the proposal, including any donations or sponsorships.

**Location/Date**: If applicable, where and when the idea would be implemented (e.g., a camping trip, event, or activity).

**Proposed Start and End Date**: When would the activity or idea begin? When will the idea or event wrap up, if relevant? Key steps in the process, if applicable (e.g., planning, booking, execution).

**Possible Barriers & Mitigation Strategies:** Any known risks or challenges (e.g., weather, location access, low attendance). How the proposer plans to address these challenges (e.g., backup plans, flexible dates, budget flexibility).

**Who Will Help**: Does the proposer need volunteers? If so, how many and in what roles. Any specific skills or expertise required from volunteers (e.g., first-aid certified members, event organizers).